**INSTRUCTIONAL STANDARDS & PROCEDURES MEETING AGENDA**

**Date**: October 28, 2022 | **Time**: 8:00am-9:30am | **Location**: Zoom | **Recorder**: Beth Hodgkinson

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|  **COMMITMENTS** |
|  **Date** |  **Who** |  **What** | **Committed To** | **When** |
| 10-14-22 | Beth | She will continue work on the quick reference guide, the ISP Summary Document.  | ISP Committee | TBD |
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|  **­ TOPIC/ITEM** | **Facilitator** | **Time** | **Key Points Provide 50 words or less on expected outcome** |
| **Welcome and Introductions** | Sue | 5 min | Review DEI Norms |
| **DEI Framework** | Tory/Jen M. | 20 min | Review DEI Framework |
| **College Council Feedback** | Chris | 5 min | ISP 480 Academic Standing – 3rd Read |
| **Old Items** | SarahChrisChris | 30 min | ISP 470/470P Course Substitution or WaiverISP 460 Underage Enrollment – Students Under 18Fast Track 3 ISPs – 7 Year Accreditation:  •ISP 290 Education Progress •ISP 360 Credit for Prior Learning |

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|  **FUTURE AGENDA ITEMS FOR MEETINGS--Committee’s Standards Review From Past Years With Progress Status:** |
| **Topic/Item** | **Facilitator** | **Key Points Provide 50 words or less on expected outcome** | **Report Back Date** |
| ISP 150 Online Courses | Dru/Tory/Sue/Sharron/Russ/Leslie | The subcommittee currently is reviewing ISP 150 Online Courses. A new ISP policy may need to be created.  | Fall Term |
| ISP 181 Related Instruction | Dru/Lars/Melinda/Sue | The continued conversation with the Curriculum Committee around ISP 161 initiated a review for ISP 181. In addition, the Curriculum Committee brought up the question or recreating an ISP for general education, which is yet to be determined.  | Fall Term |
| ISP 190P Academic Honesty | Taylor/Jen/Sharron/Patty/Jennifer/Leslie/DW | The subcommittee will pull out the procedure language from the policy to create a procedure. Update: Taylor will now lead this subcommittee with a few new members noted.  | TBD |
| ISP 195/ISP 195P Study Away | Tory/Sue/Beth | Verify and update the process language, confirm the point of contact, and the college standardized forms that must be submitted prior to travel. Once finalized, bring back to ISP for review prior to College Council.  | Fall Term  |
| ISP 290 Educational Progress | Melinda/Jennifer/Tracy | The subcommittee will check in with Jason Kovac to understand the specific concerns during our last accreditation visit. Review and update the policy.  | TBD |
| ISP 360 Credit for Prior Learning (CPL) | Chris | Chris will check in with Jason Kovac prior to reviewing the policy.  | TBD |
| ISP 460 Underage Enrollment - Students Under 18 | Chris and Jennifer | Review policy and procedure. College needs technological way to enforce this policy.  | TBD |
| ISP 461 Registration and Transcript Restrictions | Chris/Patty | Review and update the policy. | TBD |
| ISP 470/470P Course Substitution or Waiver | Sarah/Tracy/Sue | Waiting to hear back from the subcommittee if they are ready to present their review for ISP 470 and a new procedure.  | TBD |
| ISP 480 Academic Standing | Chris/Dustin Bare/ Tracy/Jackie/Josiah | Sue will share the feedback from the third read from College Council.  | Oct. 28 |
| Posthumous Degree | Jennifer/Chris/Sarah/Jackie | The committee will create a new ISP.  | TBD |
|  **Upcoming Meeting Date** | **Start Time** | **End time** |  **Location**  |
| December 9January 13 & 27February 10 & 24March 10 & 24April 14 & 28May 12 & 26June 9 | 8:00am | 9:30am | https://clackamas.zoom.us/j/4107104682 |

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|  **MEMBERS** | Jennifer Anderson, Tory Blackwell, Armetta Burney, Lars Campbell, Ryan Davis, Patty DeTurk, Taylor Donnelly, Willie Fisher, Jackie Flowers, Sharron Furno, Sue Goff (Chair), Beth Hodgkinson (Recorder), Jason Kovac, Jen Miller, Melinda Nickas, Leslie Ormandy, Tracy Pantano-Rumsey, David Plotkin, Sarah Steidl, Chris Sweet, Dru Urbassik, Cathy Warner, DW Wood, ASG representative |

*Remaining Standards—in approval date order 2016 -2017:*

Aug. 3, 2016 ISP 480 Academic Standing

Oct. 14, 2016 ISP 460 Underage Enrollment – Students Under 18

Oct. 14, 2016 ISP 461 Registration and Transcript Restrictions

Oc.t 14, 2016 ISP 470 Course Substitution or Waiver

Oct. 28, 2016 ISP 180 Continuing Education Units (CEUs)

Feb. 14, 2017 ISP 370 Advanced College Credit (ACC)

May 12, 2017 ISP 290 Educational Progress

Feb. 9, 2018 ISP 260 Placement Assessment

April 13, 2018 ISP 160 Course Outline & Syllabus Information

April 13, 2018 ISP 360 Credit for Prior Learning (CPL)

April 27, 2018 ISP 472 Repeat of Courses for GPA Recalculation

May 10, 2018 ISP 164 Class Cancellation Guidelines

May 25, 2018 ISP 390 Work-Based Learning (Cooperative Work Experience)

Sept. 28, 2018 ISP 261 Math Placement Information in Career Technical Degrees \*Updated by Career Tech Team

Oct. 12, 2018 ISP 491 Residency Requirement for Graduation

Oct. 19, 2018 ISP 150 Online Courses

Feb. 8, 2019 ISP 371 Advanced Placement

Feb. 8, 2019 ISP 372 International Baccalaureate

March 8, 2019 ISP 181 Related Instruction

May 10, 2019 ISP 270 Testing Center Procedures for Faculty Assigning Exams

May 10, 2019 ISP 380 Acceptance of Credit

May 10, 2019 ISP 392 Contractual Relationships with Organizations Not Regionally Accredited

Oct. 25, 2019 ISP 373 College Level Examination Program (CLEP)